

Resolution of Teachers' Council Meeting

Date: 04/12/2019 **Day:** Wednesday **Time:** 01:00 pm **Venue:** Faculty Room

Agenda:

1. Welcoming New Appointed Faculty
2. Internal Assessment Uploading Errors & Feedback
3. Selection of HODs for smooth functioning of college
4. Service Book & Leave Register
5. Routine
6. NSS
7. Charitable Initiative
8. Cooperative & Audit
9. TCS change
10. TC Annual Contribution
11. NAAC

Minutes:

1. The Teacher-in-Charge welcomes the newly appointed faculty members.
2. The TIC requests the Convener of Exam Sub-Committee to share his opinion regarding the implementation of procedures that has been decided for smooth conducting of the internal assessment. Prof. A.K. Satpati appreciates the efforts of the faculty members in completing the uploading of internal assessment marks within stipulated date, 11th November, 2019. However, the rush in completing the task within stipulated time frame has resulted in some inadvertent errors while collecting the scripts and uploading the marks. The TIC advises all the faculty members to be more cautious while uploading the marks and crosscheck marks of all the subjects to identify if there are any students whose marks has not been uploaded. The TIC also points out that it is also the responsibility of the students to check their online profile to find out whether their enrollment is still pending and inform to the office to avert pending enrollments. The TIC also suggests that


Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

- if possible the answer scripts of the internal assessment be serially arranged to find out the copy easily if required.
3. The house unanimously decides that for smooth functioning of academics, the TIC must appoint HODs who will be entrusted with the responsibility of the entire department. It was also discussed that as per University statute the senior faculty member has been operating till date as the faculty concerned for all the matters related to the department. However, now every department will be headed by a designated HOD on rotation basis of two years initiating preferably from the senior-most and if there is any unavoidable emergency of the senior-most the department may send the next willing faculty as HOD. The house approves the idea and requests the TIC to accord this in GB.
 4. The house unanimously decides that Dr. A. Bhowmik, Dr. A. Ikbal (Convener), Prof. S. Bhattacharjee and Prof. C. Barman will help other faculty members in maintain their service book and leave register. All the faculty members are requested to consult this committee and maintain their respective service book and leave register.
 5. The new routine committee was formed after unanimous decision of the house. It comprises of Prof. Amiya Kumar Satpati and Prof. H. Gorai as Joint Conveners; and other members, namely, Prof. M. Soren, Prof. S. Bhattacharjee, Dr. S. Sinha, Dr. S. Maji, Dr. Rima Barik, Prof. Ujjwal Biswas, Prof. Rahul Sarkar, Prof. Tithi Roy and Prof. Saiful Ansari. The TIC advises the routine sub-committee to prepare the main routine as early as possible.
 6. The house decides that in order to rejuvenate the NSS works the programme officers must take more initiative like conducting blood donation camps and various awareness programmes. The two previous programme officers, Prof. A.K. Satpati and Prof. H. Gorai request the house that they wish to discontinue their services as programme officer due to other engagements in different committees. The house accepts the wish and forwards the name of Dr. Parthasarothi Hati and Dr. Sk. A. Hossain as the two new programme officers while the other Programme Officer, Prof. Chandan Barman will continue to serve as same. The newly suggested programme officers willingly accept this proposal and it was decided that they will be the new two programme officers of NSS.
 7. Dr. Md. Asif Ikbal suggests that the Teachers Council must ponder over the idea of initiating a charitable initiative of donating new and used (but in good condition) clothes,

copies, pen and pencils to needy residents of neighbouring villages or other places as a part of welfare activity. The house appreciates the idea and decides that the initiative will be conducted under Khatra Adibasi Mahavidyalaya Welfare Group and any NGOs may be consulted while conducting the event.

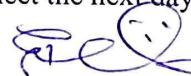
8. The TIC advises Prof. Rahul Sarkar and Dr. Rima Barik to consult Dr. Md. Asif Iqbal and get oriented about the college cooperative for future involvement in its operation.
9. Senior faculty member, Dr. A. Bhowmik, presents before the house the suggestion that Dr. Parthasarathi Hati may take the charge of Teachers Council Secretary from January. The house unanimously agrees to the suggestion and requests Dr. Hati to take the charge of the new TCS. The house acknowledges Prof. M. Soren for his long tenure of serving as the TCS, and also requests him to serve as the Assistant TCS along with Dr. Hati. Both of them readily agree to the request of the house.
10. Prof. M. Soren presents before the house the suggestion that the contribution fee of TC may be raised from 500/- to 1200/- annually. The accumulated sum may be used to cater meeting refreshments and gifts given to colleagues in various social occasions. The house agrees to the proposal and requests Dr. Iqbal to think how this money can be collected.
11. Dr. A. Bhowmik, IQAC Coordinator, read aloud categorically the recommendations for improvement mapped by the previous NAAC peer team and the house started discussing on those vital issues. After a thorough discussion, the points that emerged are as follows:
 - **Students Feedback:** Generating Email of each student and orienting them about the importance of feedback
 - **Best Practice:** Dr. Hati informs the house that a proposal for preparing a garden and setting up a drip irrigation system has already been sent to the concerned authorities for funding. This is connected to water conservation suggestion advised by NAAC peer team. In best practice, once again the idea of charitable initiative was appreciated and following teachers are requested to chalk out a plan of action. The teachers are Dr. Iqbal, Dr. Hati, Dr. B. Patra, Prof. M. Ghosh, Dr. S. Sinha and Prof. S. Bhattacharjee.
 - **Faculty Enhancement:** Dr. Bhowmik advises the faculty members to register for Orientation or Refresher Programmes conducted by MHRD, accelerate and complete their individual PhD programme within stipulated time frame, attend

seminars to present papers and try to publish articles in journals, books or newspapers.

- **Reduce high dropout rate:** A major concern in the domain of teaching-learning; the house suggests that all the teachers must use the website ERP domain for academic interaction with their respective subject-students with a view to not just providing e-materials but also boosting the confidence of the students to attend more classes and instill in them the courage that they can pursue and successfully complete the course with the help of the teachers. The house also suggests that every honours department must also think of the idea of organizing a parent-teachers meeting along with the student to communicate and understand the issues related to drop outs.
- The house requests the TIC to try and arrange a paid photocopy facility for students if possible in the library.
- The TIC informs the house that there is an urgency in providing a room for music students and also adds that the number of students taking up music have increased which is encouraging. The house after discussion suggests that Room no. 5 may be used for music department after requisite upgradation.
- The new faculty member of Political Science, Prof Ansari, requests the TIC to apply for Honours in Political Science. The house too requests for the same.
- Dr. Bhowmik, IQAC Cordinator, points out that a computer lab may be set up for teachers and students; and the college must also apply for and start vocational and other professional courses in the campus. Such courses may range from knitting, tailoring to computer courses.

12. The various sub-committees comprising of Faculty members and Librarian are reconstituted for smooth functioning of various academic and allied activities of the college for the session 2020-2021. The detailed list is appended herewith. It must also be mentioned that three more faculty may join from CSC and they will be accommodated in the list accordingly.

With no other issues to be discussed, the meeting ends with a vote of thanks to the chair, and the IQAC Coordinator requests the members of IQAC Sub-committee to meet the next day to discuss further proceedings.



Secretary, Teachers' Council

Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



Khatra Adibasi Mahavidyalaya

TEACHERS' COUNCIL

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Phone : 03243-255261 / 8900057220 E.mail :kacollege@rediffmail.com/ khatraacollege@gmail.com

Website :www.khatraadibasimahavidyalaya.in

Date: 19/02/2022

Ref. No. :

From : Secretary, Teachers' Council

NOTICE

This is for notification of all concerned members of Teacher's Council & SACTs that a meeting is scheduled to be held on 24th February 2022 (Thursday) from 2 pm onwards at the Staff Room. You are requested to positively attend the meeting. The following issues will be addressed and discussed in the meeting:

Agenda-

1. Reshuffling of different sub-committees
2. Change of Head of Departments
3. Teachers' Council Contribution and policy of its utilization
4. Recommendations regarding Teaching-learning process
5. Miscellaneous

Dr. Nityananda Patra
President
Teachers' Council
Khatra Adibasi Mahavidyalaya
Principal
Khatra Adibasi Mahavidyalaya
P.O.-Khatra, Dist.-Bankura

19.02-22

Dr. Parthhasarothi Hati
Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya

Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

Teachers Council Meeting

Date: 24/02/2022, Time: 2 pm, Staff Room

Agenda:

1. Reshuffling of different sub-committees
2. Change of Head of Departments
3. Teachers Council contribution and policy of its utilization
4. Recommendation regarding Teaching-Learning process
5. Miscellaneous

Resolution of Teachers Council Meeting

Date: 24/02/2022 **Day:** Thursday **Time:** 02:00 pm **Venue:** Faculty Room

1. The Principal welcomes all faculty members and requests the Secretary of the Teachers Council to entrust faculty members with new responsibilities as members of different sub-committees for smooth functioning of academic and other activities of college. The allocation has been detailed at the end.
2. The role of designated departmental Headship has been assigned to next senior teacher of the department on rotation basis for a period of next 2 years with effect from 1st March, 2022. However, the Headship of departments consisting of single full-time permanent faculty remains the same.
3. The house acknowledges Dr P. Hati and Dr. T. Majumdar for their tenure of serving as TCS and Assistant TCS respectively. Senior faculty member, Dr. A. Bhowmik, presents before the house the suggestion that both Dr. Hati and Dr Majumdar must continue in their respective roles. The house readily agrees to the proposal, and it has been resolved that both Dr. Hati and Dr. Majumdar will continue as TCS and Assistant TCS respectively.
4. The pre-determined contribution amount of Rs. 100/- per month as Teachers Council contribution remains the same. However, it has been decided unanimously that a fixed token amount of Rs. 2000/- to be spent on purchasing gifts for attending social invitations of colleagues. The accumulated sum of the Teachers Council may be spent on other beneficial purpose of financially supporting needy students or during emergency relief funds and also for arranging refreshments of Teachers Council meetings.

With no other issues to be discussed, the meeting ends with a vote of thanks to the chair.


Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura


24.02.22-
Secretary, Teachers' Council

Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



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NAAC Accredited B+

Ref. No. :

Date: 1.4.2022

From : Secretary, Teachers' Council

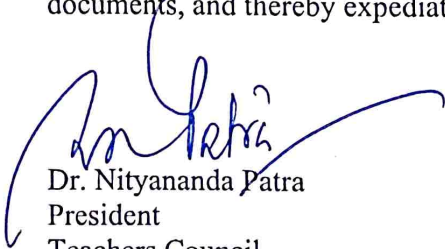
Resolution of Emergency Meeting


An emergency Teachers Council meeting was called by the President of TC, Dr. Nityananda Patra regarding reshuffling of IQAC body and change of IQAC Coordinator. Dr. P. Hati, Secretary, Teachers Council informed the house that owing to medical concerns, Dr. Alok Bhowmik, IQAC Coordinator is unable to continue further as Coordinator. In this circumstance, the reshuffling of IQAC body and change of IQAC Coordinator has become necessary. Inclusion of new members was sought. Four interested faculty members volunteered to be members of IQAC, namely Dr Kamalika Chakrabarty, Dr Ramakanta Mondal, Madhumita Biswas and Amiya Kr. Satpati. Five other previous senior members remained in the committee. The present IQAC body stands as following:

Teachers Representative of IQAC

1. Dr Alok Bhowmik
2. Sreerupa Bhattacharya
3. Muchiram Soren
4. Dr Swarup Kr Maji
5. Dr Arindam Chakrabarti
6. Dr Kamalika Chakraborty
7. Dr Ramakanta Mondal
8. Amiya Kr Satpati
9. Madhumita Biswas

Furthermore, after detailed discussion the house unanimously decides that Dr. Arindam Chakrabarti will be the new IQAC Coordinator. It is suggested to create 7 groups as per seven criteria of NAAC and they must be entrusted with the task of arranging requisite documents, and thereby expediate the process.


Dr. Nityananda Patra
President
Teachers Council
Khatra Adibasi Mahavidyalaya
Khatra Adibasi Mahavidyalaya
P.O.-Khatra, Dist. Bankura


1.04.22
Dr Parthasarothi Hati
Secretary
Teachers Council
Khatra Adibasi Mahavidyalaya

Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



Khatra Adibasi Mahavidyalaya

TEACHERS' COUNCIL

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NAAC Accredited B+

Date: 5.4.2022

Ref. No. :

From : Secretary, Teachers' Council

NOTICE

An emergency Teachers Council meeting is scheduled to be held on Wednesday 6th April, 2022 from 2 pm onwards at Staff Room regarding change of IQAC Coordinator and reshuffling of IQAC. All concerned members of Teachers Council are requested to positively attend the meeting.

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6.04.22

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5/8/22

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6/4/22

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06/04/22

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06/04/22

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06.4.22

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06/4/22

[Signature]
06/04/2022
Dr. Nityananda Patra
Principal
Khatra Adibasi Mahavidyalaya

Principal
Khatra Adibasi Mahavidyalaya
P.O.-Khatra, Dist.-Bankura

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06/04/2022

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6/04/2022



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NAAC Accredited B+ (2nd Cycle)

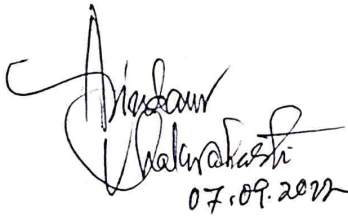
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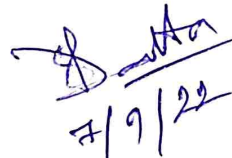
An emergency meeting of the Teachers Council is convened today i.e., 7th September, 2022 (Wednesday) from 3 pm onwards at Staff Room regarding discussion of extending financial assistance to one of our students who has sought help for her father who has been diagnosed with **brain cancer** and is undergoing treatment at **CMC Vellore**.

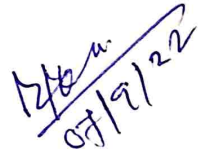

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Khatra, Bankura

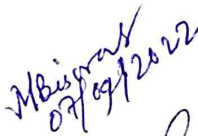

07.09.22

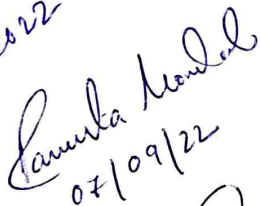


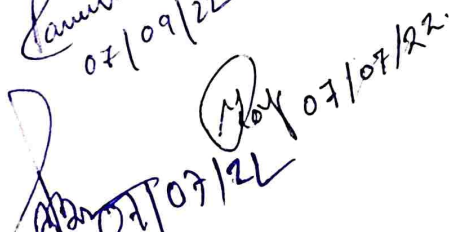

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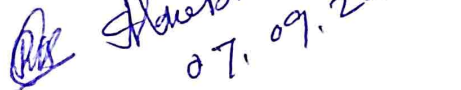

7/9/22


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07/09/2022

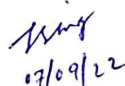

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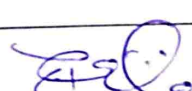
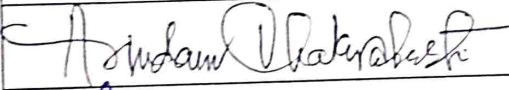


7/09/22

Resolution of Teachers Council Emergency Meeting

Date: 07/09/2022, Day: Wednesday, Time: 3 pm, Venue: Staff Room

Members Present:



1.		16) Trilochan Singh Sarker 07/09/22
2.	 7.09.22	17) Rajesh Ghosh 09/09/22
3.	Ashoke Bhattacharya 07.09.22	18) Kamalika Bhattacharya 7/09/2022
4.	Sreerupa Bhattacharya 07.09.22	19) Manas Ghosh 7/09/2022
5.	Muchiram Soren 07/9/22	20) Md. Asif Iqbal
6.	Tulin Majumdar 7.9.22	21) Satyjit Datta.
7.	SK. AKFAT HOSSAIN	22. Madhumita Biswas
8.	Ramakanta Mondal	
9.	Tithi Roy	
10.		
11.	Chandan Basma	
12.	Pima Banik.	
13.		
14.	Kalyan Kanti Das 09/9/22	
15.	Hiralban Goren 07/9/22	

Agendum: To extend financial assistance to one of our students who has sought help for her father who has been undergoing treatment for Brain Cancer at CMC Vellore

Resolution: Principal presides over the meeting and informs the house that two students of our college, Sima Bauri and Rina Bauri has prayed for financial assistance for their father's treatment of Brain Cancer at CMC Vellore. She requires about 4 lakh at this moment. The house discusses the matter and decides unanimously to extend financial assistance from Teachers Council. It is further resolved Rs. 15000/- will be given to them for their father's treatment.


Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



Teachers' Council Khatra Adibasi Mahavidyalaya

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NAAC Accredited B+ (Second Cycle)

Date: 16.06.2023

Ref. No.:

NOTICE



All members of the Teachers' Council are requested to attend the emergency meeting scheduled to be held today (16.06.2023) at 2:30 p.m. in the staff room.

Agendum :

01. For selecting the Teachers Representatives of the G.B. , 2023 onwards.

1. 16/6
2. 16/6/23
3. 16/6/23
4. 16/6/23
- 5.
- 6.
- 7.
8. 16.06.23
9. 16/06/23
10. Rina Banik 16/6/23

11. Kamalika Bhalnaboty 16/06/2023
- 12.
13. 16.6.23

Principal
Khatra Adibasi Mahavidyalaya
Principal
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NAAC Accredited B+ (Second Cycle)
Teachers' Council

Ref. No.:

Date: 6th March 2024

Venue: Staff council room

Agenda:



1. Reshuffling of different sub-committees
2. Regarding change of HOD
3. Discussion regarding UBI Bank A/c of Teachers Council contribution
4. Miscellaneous

Resolution of Teachers' Council Meeting

1. Kalyan Kanti Dutta, Bursar and In-charge for the day, welcomes all faculty members and requests the Secretary of the Teachers Council to entrust faculty members with new responsibilities as members of different sub-committees for smooth functioning of academic and other activities of college. The house acknowledges Dr. P. Hati and Dr. T. Majumdar for their tenure of serving as TCS and Assistant TCS respectively. IQAC Co-Ordinator, Dr. A. Chakrabarti, presents before the house the suggestion that both Dr. Hati and Dr. Majumdar must continue in their respective roles. The house readily agrees to the proposal, and it has been resolved that both Dr. Hati and Dr. Majumdar will continue as TCS and Assistant TCS respectively. The allocation has been detailed at the end.
2. With the end in tenure of HOD portfolio, the houses discuss that after consultation with Principal Sir, the decision will be finalized regarding change of HOD. Subsequently, after discussing with Principal Sir, it was decided and notified that all existing portfolio of academic departments will remain unchanged till completion of NAAC visit.
3. The pre-determined contribution amount of Rs. 100/- per month as Teachers Council contribution will be withdrawn and house decided to close the UBI Bank A/c in favour of Teachers Council.

With no other issues to be discussed, the meeting ends with a vote of thanks to the chair.


Secretary, Teachers' Council
Secretary
Teachers' Council
Khatra Adibasi Mahavidyalaya
Khatra, Bankura


Chairman, Teachers Council
Principal
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura